



# Guam Association of REALTORS®

“Voice for Real Estate”

Cancel

Terminate

---

## Change of Status Checklist



Official documents to be submitted to Department of Revenue & Taxation:

- Submit Member’s Real Estate License & Real Estate ID *(provide GAR a copy)*
- Submit Member’s Appraisal License or Certificate *(provide GAR a copy)*

GAR’s Change of Status form to be stamped by DRT *(Provide GAR the original)*

- Until further notice GAR will accept electronic acknowledgement by DRT. Once received from DRT, please provide GAR a copy for the record.

Copy of Notice of Cancellation of License Form

Member must clear outstanding balances with GAR:

---

---

## IMPORTANT

Must return issued SUPRA equipment to GAR within 30 days of disaffiliation.

### Fees:

- |                 |   |          |
|-----------------|---|----------|
| • eKEY          |   | N/A      |
| • SUPRA Lockbox | - | \$150.00 |

**Option to Lease:** Contact GAR office for more details.

**ACCEPTABLE FORMS OF PAYMENT:** Check, Cashier’s Check or Money Order. Payable to GUAM ASSOCIATION OF REALTORS® or GAR. NO OFF ISLAND CHECKS AND NO CASH. Late Fees are assessed if not paid timely.

- *Until further notice, GAR will accept Documents electronically.*